

**MINUTES**  
**NOME PLANNING COMMISSION**  
**REGULAR SCHEDULED MEETING**  
**December 2, 2008**

Commissioner Weiss called the regular scheduled meeting of the Nome Planning Commission to order at 7:00 P.M on December 2, 2008 in the XYZ Center in Nome City Hall located at 104 Division Street.

**ROLL CALL:**

**COMMISSION**

**MEMBERS PRESENT:**

Jerald Brown, Jeff Darling, Irene Anderson, Jimmy Adams, and Charlie Weiss

**COMMISSION**

**MEMBERS ABSENT:**

Tom Sparks, Greg Smith

**ALSO PRESENT:**

Camille Ten Eyck, Deputy City Clerk, Josie Bahnke, City Manager, Pat Hahn, Building Inspector

**AUDIENCE PRESENT:**

Tyler Rhodes, Nome Nugget Newspaper, Peter Rob, Project Assistant, Dennis Bogren & Verice Doble, Engineers Telephonically

**APPROVAL OF AGENDA:**

Chairman Anderson called for any changes or additions to the agenda.

A motion was made by Commissioner Brown and seconded by Commissioner Weiss to approve the agenda

Hearing no objections, the motion CARRIED.

**APPROVAL OF MINUTES:**

The October 15, 2008 rescheduled meeting minutes were presented for approval.

A motion was made by Commissioner Adams and seconded by Commissioner Weiss to approve the Rescheduled Meeting Minutes of October 15, 2008 with Corrections

Hearing no objections, the motion CARRIED.

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**COMMUNICATIONS:**

Chairman Anderson read through the communication presented on the agenda and asked if there were any questions or comments.

**Commissioner Weiss:** Asked if there was an update to the memo dated 10/17/08 from Evelyn Rousso pertaining to the Nome Recreation Center Progress.

**City Manager Bahnke:** Since this memo was written, there was a community forum at Old St. Joe's. Evelyn Rousso, from Northwind Architects, LLC provided a condition assessment of the Recreation Center. There was an online survey and at the meeting there were 40 responses. They extended the time to respond out a week and I have not heard anything further. Evelyn will be here tomorrow and I shall find out more information. A draft Master Plan is scheduled to be completed by mid January 2009.

**CITIZENS COMMENTS:**

**STAFF REPORTS:**

**DEPUTY CITY CLERK**

**Permit Report:**

1. Building/ Remodel - OCTOBER

- 4 Building Permits Issued, Valuation: \$167,336.94 – Fees Collected \$2053.00
- 1 Remodel Permits Issued, Valuation: \$500.00 – Fees Collected \$23.50

**OCTOBER TOTAL VALUATION: \$167,836.94    OCTOBER FEES: \$ 2076.50**

**TOTAL OCTOBER PERMITS ISSUED: 5**

. Building/ Remodel - NOVEMBER

- 0 Building Permits Issued, Valuation: \$0.00 – Fees Collected \$0.00
- 0 Remodel Permits Issued, Valuation: \$0.00 – Fees Collected \$0.00

**NOVEMBER TOTAL VALUATION: \$0.00    NOVEMBER FEES: \$ 0.00**

**TOTAL NOVEMBER PERMITS ISSUED: 0**

**2008 TOTAL VALUATION: \$4,126,973.02    TOTAL FEES: \$30,332.35**

**TOTAL PERMITS ISSUED: 32**

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## 2. Miscellaneous Permits – OCTOBER

- 1 Fill Permits Issued
- 1 Move Permit
- 1 Excavation Permit
- 2 Demolition Permit

**OCTOBER TOTAL FEES: \$75.00**

**OCTOBER PERMITS ISSUED: 5**

## Miscellaneous Permits – NOVEMBER

- 1 Demolition Permit
- 1 Move Permit

**NOVEMBER TOTAL FEES: \$25.00**

**NOVEMBER PERMITS ISSUED: 2**

**2008 MISC. TOTAL FEES: \$1550.00**

**2008 TOTAL PERMITS ISSUED: 21**

**Commissioner Weiss:** I was happy to see the City not charge the demolition fee for the abatement properties. Pat should use his discretion on a case by case basis. In these cases I agree. It is nice to see those buildings removed.

**Pat Hahn:** Generally on that, if there is a hardship case, an example of that is the house that burnt down a block away from here, the owner was not insured and they lost everything I try to do everything I can to help them. They were removing the house themselves and they were very cooperative. It is a judgment call. I spoke with the city manager before I waived the fee. There are some others out there we may have to do the same thing.

## CITY BUILDING INSPECTOR

A letter dated October 31<sup>st</sup>, regarding Flood Insurance was presented in the packet.

City Building Inspector Presented DFIRM and Flood Insurance Study Review for Nome Alaska

**Pat Hahn:** Abatements are on track. Ahwinona's Property has been cleaned up and they are taking care of the property as of now. The Kakik property is in the process of being sold according to my sources. They cleaned up the waste and are proceeding with a sale with Terry Day. I have not had any luck with the Davis property. There have not been any complaints from the hospital of late. The biggest problem I have is getting one person to deal with. I depend on the police department to keep me informed as to any disturbances or activity in the area.

**Commissioner Darling:** How did the hangar wind up on the list?

**Pat Hahn:** We are concerned about the flying metal. There are expensive airplanes on the field.

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We were told it was coming down, but it has not. It is a big building and there is potential of someone getting hurt. I have spoken to the road crew about taking it down. As of yet it is still there. It is our biggest worry.

**Pat Hahn:** FEMA is asking us to identify non technical information. I am glad to see new maps. There are four maps here and I ask you to go through them and give some feed back. Pat further explained the documentation in detail.

**City Manager Bahnke:** I just wanted to make a comment about the Flood Insurance Study in the letter along with the maps. I handed a copy out that is also up for comments. The 30 day period has been extended to December 30<sup>th</sup>, 2008 due to the delay of us receiving these maps.

**Planning Commission:** The Planning Commission reviewed the documentation, maps and study presented. The commissioners were concerned with the credibility of the maps and how the 100 year flood zone location is portrayed. Several discrepancies were also noted in the flood insurance study. It was recommended to Building Inspector Hahn to relay the planning commissions concerns and directed him to draft correspondence to FEMA with identified changes and corrections.

#### CITY MANAGER

1. October 23, 2008 – Memo to City Manager – RE Capital Projects Update
2. October 15-27, 2008
3. October 28 – November 7, 2008
4. November 4, 2008 – Memo to City Manager – RE: Recommendation of Mr. Randy Pomeranz for Nome Public Safety Building Project Superintendent
5. November 10-21, 2008

**City Manager Bahnke:** The only thing not in those reports is the Project Status Update –November 2008 which I passed around. We received it from the planner at the DOT. Also, not mentioned is November 19<sup>th</sup>, 2008 is the legislative priorities meeting which we had with Nome Public Schools. We did have a lot of public show up. Nome Joint was also there to discuss their priorities pertaining to sewer and water improvements.

#### UNFINISHED BUSINESS:

Final Plat Application: RE: Dedication of a Portion of the Nome Bypass Road, Block 78A, Lots 4-7, Block 112A Lots 1-3,& 7-12, Block 113 Lots 1-6

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**Dennis Bogren:** We are calling in to answer any questions the Planning Commission may have for us.

**Chairman Anderson:** Is there anything you would like to add to the discussion before we vote on the final plat application for the Dedication of the Nome Bypass Rd?

**Dennis Bogren:** We spoke with Jim Vogel, City Engineer, and read Peter Rob's email and will make the changes recommended to the Title Block on the Mylar for the Final Plat.

**Chairman Anderson:** We have an email here from the city attorney recommending we go ahead and approve the final plat and sign the Mylar when it comes in.

**Dennis Bogren:** We have no objection to that. We are pleased you got an opinion from your city attorney.

**Chairman Anderson:** Asked the planning commission if they had any other concerns. Hearing none Chairman Anderson thanked the engineers for calling into the meeting.

A MOTION was made by C. Weiss and seconded by C. Adams to approve the Final Plat of the Dedication of the Nome Bypass Road, with the changes to the Title Block And the ownership block.

At the roll call:

Ayes: Darling, Weiss, Brown, Adams, Anderson,

Nays:

Abstain:

Hearing no objections, the Motion Carried

**NEW BUSINESS:**

**COMMISSIONER MEMBERS REPORT:**

**Commissioner Adams:** NONE

**Commissioner Brown:** NONE

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**Chairman Anderson:** Wanted to remind the commissioners that Commissioner Weiss recommended the commission to research driveway access regulations, possibly updating the current fill permit. She also noted the recommendations outlined in the "Historic Buildings of Nome: Past /Present/Future" book with respect to historic preservation. She noted she was not sure where this would best be handled.

**Commissioner Weiss:** NONE

**Commissioner Darling:** NONE

**SCHEDULE OF NEXT MEETING DATE:**

**ADJOURNMENT:**

C. Weiss moved and C. Adams seconded a motion to adjourn.  
Hearing no objection, the MOTION CARRIED  
The meeting was ADJOURNED at 8:25 P.M.

SIGNED and DATED this <sup>2<sup>nd</sup></sup> <sup>February</sup> 6<sup>th</sup> day of January, 2009.

  
\_\_\_\_\_  
Chairman Irene Anderson

**ATTEST:**

  
\_\_\_\_\_  
Camille Ten Eyck, Deputy City Clerk

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