

City of Nome

Office of the Building Inspector

Applications and Construction Permits Available:

Mechanical/Electrical.....Fee Required
Excavation/Fill.....Fee Required
Demolition/Variance
Land Use/Flood Plain

House Moving.....Fee Required
Building.....Fee Required
Remodel.....Fee Required
Subdivision.....Fee Required

ARE YOU PLANNING A CONSTRUCTION PROJECT IN NOME?

Nome Joint Utilities must approve electrical and water/sewer plans prior to completing applications.

The following information is provided to help you with the process:

- 1) Are you filling a lot?.....You may need "Wetlands" Department of Army GP90-1N Permit
 - 2) Are you hooking up water/sewer or digging a basement?.....You need an Excavation Permit
 - 3) Are you demolishing or tearing down a building?.....You need a Demolition Permit
 - 4) Are you moving a building or van?.....You need a Moving Permit, a Building Permit and possibly an Excavation Permit.
 - 5) Are you constructing a new structure?You need a Building Permit
 - 6) Are you enlarging, repairing or renovating an existing structure?You need a Remodeling Permit and Possibly Building Permit
 - 7) Will your project involve a variance from regulation?.....You need a Variance Application
 - 8) Are you installing a boiler, furnace, water heater, breaker panel oil tank, propane tank, wood burning stove or fire place?.....You need a Mechanical/Electrical Permit
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Building Permit Process

- ◆ Any building/structure/fuel tank, except a residential three-plex or smaller, must first be reviewed by the State Fire Marshall in Fairbanks. Contact the State Fire Marshall's Office at (907) 451-5200.
- ◆ Obtain permit application from the City Clerk at City Hall.
- ◆ Fill out an application and return it to the City Clerk with all required information.
- ◆ CITY CLERK SHALL REVIEW AND CERTIFY TAX COMPLIANCE PER NCO 5.10.020.
- ◆ The permit is reviewed by the Building Department, NJUS, and signed and presented to the City Manager or City Clerk for signature.
- ◆ Applicant should allow 3 business days for a residential permit.
- ◆ If a variance is required it will be reviewed and approved or denied by the Planning Commission.
- ◆ When these steps are completed the permit can be paid for and picked up from the City Clerk.

Inspection Process

Call for inspections one business day in advance.....**Office of the Building Inspector: 443-6511**

- ◆ Survey – when 4 corners are located by surveyor.
- ◆ Footings/ & Foundation – when girders are in place.
- ◆ Framing – sheeted, windows and exterior doors in place; framing visible to see rafter clips and framing details.
- ◆ Electric – when all wire boxes and breaker panel is in place and visible for inspection.
- ◆ Plumbing – when all drain, waste and vent pipe, hot and cold water supply lines and any gas piping with 10lb test on the gas pipe.
- ◆ Mechanical – heating exhaust and duct work and any HRV clothes dryer duct work in place.
- ◆ Vapor Barrier - and installation of insulation in place.
- ◆ Final – When dwelling is complete a certificate of occupancy will be issued. It is unlawful to occupy until final inspection has been conducted and certificate of occupancy is issued.