City of Nome
Online Payments – “Sales Tax”

1. Using the link on the City of Nome website, you will be redirected to the City of Nome’s online payment page.

2. Have your “Business Account Number” and “Description of Reporting Month” (00/0000) ready.

3. Select “Yes” or “No” under “Did you email your sales tax return to salestax@nomealaska.org,” and enter payment under “Amount”.

4. Select “Add Item to Cart” if you are making a payment towards more than one “monthly/quarterly” sales tax return.
5. Enter the account holder’s information and select the payment method (credit/debit card or e-check).

6. Enter the payment information as needed.
7. After completing the form, select “Continue” in the bottom right corner.

8. Please note there is a *convenience fee* for using the online payment system:
   a) Credit and debit cards issue a 2.5% minimum convenience fee
   b) Electronic checks (E-Check) issue a flat convenience fee of $2.00

9. After reviewing the information and agreeing to the terms and conditions, select “Submit Payment” in the bottom right corner.

10. You will receive a confirmation page and a receipt number may be printed for future reference.