

City of Nome, Alaska
Application for Conditional
Use Permit

DATE: _____

PERMIT NO. _____

The undersigned hereby applies to the City of Nome for approval of the following conditional use permit to the land as follows as per [NCO Title 18, Chapter 120](#).

Property Owner: _____ Phone #: _____

Property Address: _____ Mailing Address: _____

Legal Description: Block# _____ Lot# _____ Tax ID/Lot # _____
Plat # _____ U.S. Survey _____ Parcel No. _____

CURRENT ZONE DESIGNATION: (Mark appropriate box)

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Industrial | <input type="checkbox"/> General Use |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Resource Development | <input type="checkbox"/> Open Space/Rec |

PROPOSED CONDITIONAL USE: [Reference Nome Code of Ordinances – Title 18, Chapter 110](#) (Description of Request)

Zoning- 18.120.20 NCO – The following process shall apply to conditional permits.
The City Clerk shall give notice of the public hearing in the following manner:

- a. The City shall send notice of the public hearing to the applicant, all property owners of record within three hundred (300) feet of the property in question no less than fourteen (14) days before the hearing.
- b. The referral information shall include the time and place of the public hearing, the nature of the hearing, the location of the subject property, and the applicant's name.
- c. The City shall also publish notice in a newspaper of general circulation.
- d. The City shall prepare a public hearing notification sign to be posted on the property by the applicant.
- e. The hearing may be held no less than fourteen (14) days from the date of property posting and newspaper publication.
- f. If the conditional use request is accompanying another application, which is scheduled

for public hearing before the Planning Commission, one public hearing may be held on both applications.

PLEASE NOTE:

Conditional Use Application Submittal.

The applicant shall submit one (1) copy of the complete conditional use application package to the City and shall request that the Planning Commission review the application. **Conditional use request shall include:**

- 1) Conditional Use Application Form.
- 2) Written statement and any graphics necessary to describe the precise nature of the proposed use and its operating characteristics and to illustrate how all conditional use review criteria have been satisfied.
- 3) A map showing the proposed development of the site, including building locations, parking, utilities, and drainage features.
- 4) Preliminary building plans and elevations sufficient to indicate the dimensions, general appearance, and scale of all buildings.
- 5) Such additional material as the City may prescribe or the applicant may submit pertinent to the application.

This request will be heard before the **Nome Planning Commission** on _____, applicant attendance is required.

CERTIFICATION:

I hereby certify that (I Am) (I have been authorized to act for) the owner of the property described above and that I desire a conditional use permit for this property in conformance with the Title 18 NCO and hereby dispose and say that all of the above statements are true. I am familiar with the code requirements and certify that to the best of my knowledge, belief and professional ability, that this application meets them. I understand that payment of the conditional use fee is non-refundable and it is to cover Costs associated with the processing of this application and that it does not assure approval of the request.

Signature of Applicant

Date

Planning Commission Additional Restriction or Conditions:

A conditional use hearing on this permit was held by the Planning Commission on _____ and this permit was / was not approved.

Chairman, Planning Commission Date

City Clerk's Office Date

Date/Fee Paid: _____

Receipt No: _____

FEE SCHEDULE:

Regular Planning Commission Meeting: \$200.00

Special Planning Commission Meeting : \$300.00